**Peak Education**

**College Success Program**

**Getting Started on Campus Checklist**

Once you arrive on campus, there are some key things you can and should do to make sure you get a smooth start and set yourself up for success. You can use this checklist to be sure you are getting off to a great start.

**Financial:**

* Stop by the financial aid office or make an appointment to meet your FA counselor and ask any questions that you may have.
* Make sure all your aid has applied and that your bill is paid in full.
* If Federal Work Study was listed on your FA award letter, check in regarding the process if you have not yet started working/found a job.

**Academic:**

* Select a calendar system (online or paper) that you will consistently use to keep track of your commitments. Schedule in class times AND designated study times each day.
* Understand the online platforms needed for your classes. (Make sure you can log on to class webpages, view important documents, contact your instructors, and understand how to check grades and set notifications systems (if available) to alert you of upcoming assignments or returned work.)
* Check each syllabus carefully so that you can anticipate the things you will need, the cost associated with each, and the method you can use to obtain them.
* Gather all the materials you need including books, lab materials, computer programs, art supplies, or other tools.
* Identify academic resources that are available to you. (Even if you don’t think you need extra support yet, you want to be sure that you know where you can get help if you need it.) Campus resources may include Tutoring Center, Academic Resource Center, Student Disability Services, libraries, computer labs, Writing Center, Math Center.
* Familiarize yourself with the days/times that each professor holds office hours. Attend office hours for each of your professors at least once in the first month of class.
* Be sure you know who your advisor is and schedule an appointment to meet him/her well in advance of course registration for second semester.

**Wellbeing:** (Social, emotional, and physical)

* Identify health resources that are available to you. This may include an on-campus clinic or urgent care center for physical health needs, but other resources include mental health or counseling services, crisis counseling, gyms and fitness centers, and food pantries. (We will focus on resources in our September meeting but be sure you know where to go/whom to call if you get sick at a minimum!)
* Get involved in campus life! Identify special programs, clubs, and activities that might be a good fit for you. (Pick one!) Find out where and when this group meets and challenge yourself to attend at least one meeting in your first two weeks of school. (If you are living off campus, this is especially
* Get involved in residence life if you live on campus. Meet the people who are living around you and get to know the resident advisor on your floor.
* Schedule in wellbeing! Enter some social time, down time, and exercise on your calendar each day! Time Designating times for work(job), classes study and wellbeing will help you manage your time and avoid procrastination.