

## ISP Partner Description

### Timeline

Event	Date	Time/ Notes
Applications Open	Nov 5	
Applications Close	Nov 30	
Teams Announced	Dec 10	
Coach/ Partner Orientation	Dec 15	5-6:30pm
*Kickoff Event	Jan 5	5-6:30pm
Problem Exploration	TBD	Set by Coach & Partner, 12/15
Proposals Due	Feb 4, 2022	
Proposal - Partner Review	TBD	Due 2/18
Progress Check (Partners)	TBD	Due 4/1
*Mid-Project Meeting (Students, Partners, Coaches)	April 14, 2022	
Final Report Due	May 13, 2022	
Awards Ceremony	May 25, 2022	4-6pm
Coach & Partner Feedback	Staff Responsible	Due 5/3

Blue= Optional Attendance

Yellow=Required Attendance

\*Partners invited for first 30 minutes

### Project Partners Description and Responsibilities

Project partners are expected to present a problem that they do not have an internal solution for. The problem should be challenging, but also tangible to be addressed in a 6-month timeframe. Project partners would be expected to formally meet with project teams 3 times throughout the course of the project (meetings scheduled at partner's convenience with team and coach.

- **Problem Exploration-** Framing the problem and providing context and information that can inform the team's research and approach.
- **Proposal Review-** Review team's proposal, provide feedback for team to begin data collection and intervention by 2/21/22.
- **Progress Check-** Partners meet with students and coach to review progress using Google form provided in classroom.

In addition to 3 meetings, project partners need to identify a primary point of contact that is available for questions or ongoing communications from a team coach and Peak Education.

Students will be receiving grants to assist with implementing the solution to the organizational problem. These grants cannot be used for general operating expenses and should be inly utilized directly with supporting the program development.

**Contact**

Please contact Lauren Taylor with any questions: [lauren@peakedu.org](mailto:lauren@peakedu.org)

**Project Partner Application:**

[https://peakedu.formstack.com/forms/l3\\_partner\\_application\\_copy](https://peakedu.formstack.com/forms/l3_partner_application_copy)